

## Templates including patient education

Order Sets, called **Templates** in Allscripts Practice Fusion EHR, provide simultaneous ordering of all necessary components associated with effective clinical care such as lab tests, x-rays, and medications. **Templates** are efficient for the provider and can lead to better care.

**Templates** can be used for immunizations to help ensure patients receive all appropriate recommended immunizations, complete the series for multi-dose immunizations, and receive the appropriate patient education information such as the Vaccine Information Statement (VIS) and information on why series completion is important.

### Benefits of patient education as a Template component

**Templates** can help providers to remember to order all the necessary components of an immunization, including related patient education.

#### Consideration:

User privileges to create immunization **Templates** may be limited to select users with specific security privileges or subject to practice business policies.

*If you have further technical questions, consult your internal or external Electronic Health Record (EHR) support resources.*

*This guide provides a high-level overview of how to create a Template, complete with patient education, within Allscripts Practice Fusion EHR. This overview is designed to provide guidance for you, your practice's EHR champion, or IT staff.*

*Please note that this guide was created based upon Allscripts Practice Fusion EHR version 3.7. Screens and features may change as new software versions are released.*

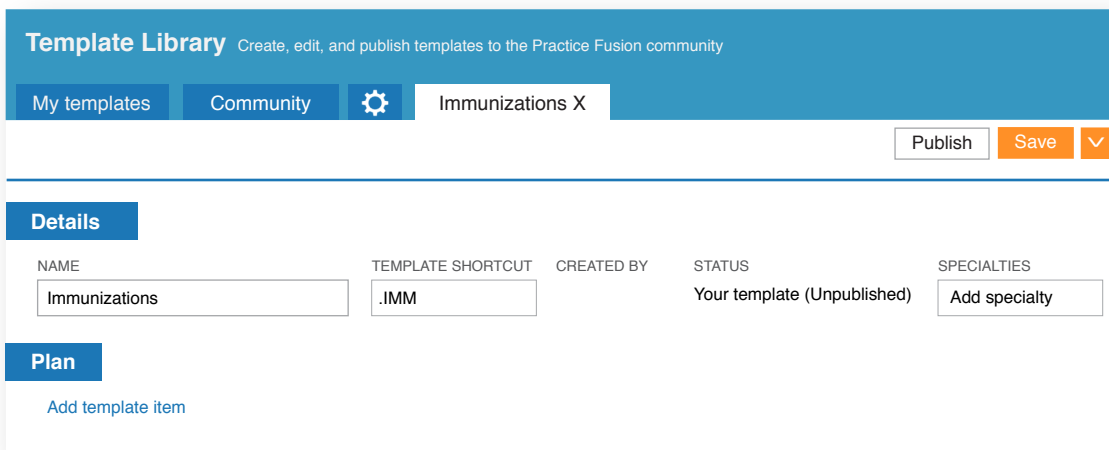
*This guide is for informational purposes only and is not intended to replace detailed instructions provided to you by your internal or external EHR support resources. The information in this guide is subject to change without notice. GSK makes no claims or warranties about the applicability or appropriateness of this information.*

## Templates for immunizations and patient education

### To add an immunization prescription to a Template

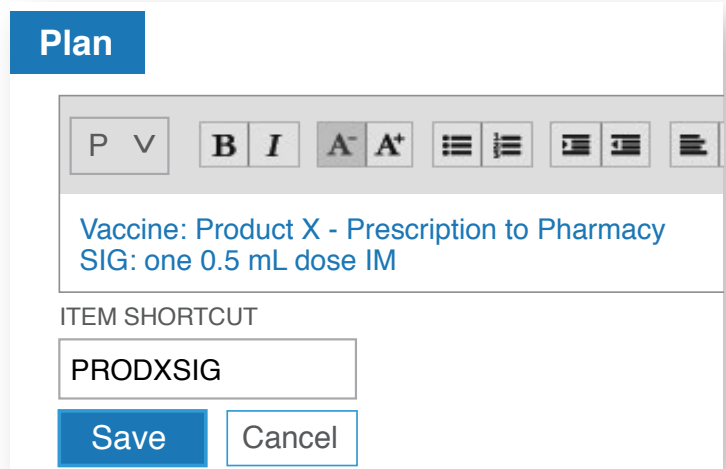
**Templates** can be created or edited to add immunizations and related patient education materials.

- From **Settings**, navigate to **Charting, Charting Templates**. Select the **Template** to be edited, or select **Create Template**
- Name the **Template**, for example, **Immunizations**. Scroll to locate the **Plan** section
- To add items to the newly created **Template**, choose **Add template item**



The screenshot shows the 'Template Library' interface. At the top, there's a blue header with 'Template Library' and a subtitle 'Create, edit, and publish templates to the Practice Fusion community'. Below the header, there are tabs for 'My templates', 'Community', and 'Immunizations X'. On the right, there are 'Publish', 'Save', and a dropdown arrow. The 'Details' section is active, showing a table with columns: NAME, TEMPLATE SHORTCUT, CREATED BY, STATUS, and SPECIALTIES. The 'NAME' field contains 'Immunizations', 'TEMPLATE SHORTCUT' contains '.IMM', 'STATUS' is 'Your template (Unpublished)', and 'SPECIALTIES' has an 'Add specialty' button. Below the 'Details' section is the 'Plan' section with an 'Add template item' link.

- Enter appropriate text and shortcut, if desired. Since Allscripts Practice Fusion EHR does not save free text SIG with the **Frequent** medication, add **SIG text** to the item to enable easy access for a prescription
- After adding the **Template item** for Product X with appropriate text, select **Save**



The screenshot shows the 'Plan' section of the interface. It features a text editor with a toolbar containing icons for bold (B), italic (I), text color (A), background color (A), bulleted list, numbered list, link, and unlink. The text in the editor reads: 'Vaccine: Product X - Prescription to Pharmacy' followed by 'SIG: one 0.5 mL dose IM' on the next line. Below the text editor is an 'ITEM SHORTCUT' field containing the text 'PRODXSIG'. At the bottom, there are 'Save' and 'Cancel' buttons.

# Creating Templates to include patient education in Allscripts Practice Fusion EHR



## To add patient education

- To add patient education to the **Template**, select **Add Template Item**
- Enter appropriate comments, such as VIS: Product X - Patient Education, and select **Save**

P v B I A A\* [List icons] [List icons] [List icons] [List icons] [List icons] [List icons] [List icons] [List icons] Add patient info v

VIS: Product X - Patient Education

ITEM SHORTCUT

[Empty text box]

Save Cancel

- To complete the **Template**, select **Save**

Template Library Create, edit, and publish templates to the Allscripts Practice Fusion community

My templates Community [Settings icon] Immunizations X [Publish] [Save] [Dropdown]

**Details**

NAME	TEMPLATE SHORTCUT	CREATED BY	STATUS	SPECIALTIES
Immunizations	.IMM	Your template (Unpublished)	Your template (Unpublished)	Add specialty

**Plan**

Vaccine: Product X - Prescription to Pharmacy  
SIG: one 0.5 mL dose IM

ITEM SHORTCUT  
.PRODXSIG

VIS: Product X - Patient Education

ITEM SHORTCUT  
None

Add template item

*Example of a added Template Item in the Template Library*

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