

Manually adding a new GSK product to athenaPractice (Centricity) EHR



Adding a new GSK medication or vaccine, using a custom list, to athenaPractice (Centricity) EHR

Today, virtually all prescriptions are written in the electronic health record (EHR) system. For a prescription to be written for a new medication or vaccine, it must be available for selection in the EHR product list. All EHRs have a process and interval at which these updates are provided vary by EHR system. The update process may not be instantaneous.

EHR vendors license the product list from compendia publishers. It takes time for EHR vendors to distribute product list updates to their providers. After a medication or vaccine launches, some EHRs may not have new products listed for as many as 6 months.

To give providers the ability to write prescriptions for a new GSK product prior to the product list being updated by the EHR vendor, some EHRs enable the ability to manually add a new medication or vaccine to the product list.

When a medication or vaccine is manually added to the custom list it will appear when the provider searches for it. Manually added medications or vaccines can be saved as favorites. Adding a vaccine to the custom list makes it available for prescribing, but there may be additional steps to update the immunization schedule.

Benefits of manually adding a product

Providers can gain immediate access to prescribe new GSK products, and have an ability to document prescriptions and orders in the patient record.

This guide provides a high-level overview of how to manually add a new GSK medication or vaccine to an athenaPractice (Centricity) EHR custom list.

The overview is meant to provide guidance for you, your practice's EHR champion, or IT staff.

Please note that this guide was created based upon athenaPractice (Centricity) EHR version 18. Screens and features may change as new software versions are released.

This guide is for informational purposes only and is not intended to replace detailed instructions provided to you by your external or internal EHR support resources. The information in this guide is subject to change without notice. GSK makes no claims or warranties about the applicability or appropriateness of this information.

Manually adding a new GSK product to athenaPractice (Centricity) EHR



Considerations when manually adding new GSK products:

- Manually added medications and vaccines may have missing information such as important drug interaction and allergy information
- Manually added medications and vaccines cannot be transmitted electronically to a pharmacy (ie, e-prescription). These prescriptions must be printed in the office and given to the patient to take to the pharmacy, or phoned in to the pharmacy
- When the product list updates from the EHR vendor are completed, two separate product entries may appear, and the manually added entry can be deleted
- There may be local business rules in place which prevent the manual addition of a medication or vaccine in the EHR product list
- User privileges to manually update a product list may be limited to select users with specific security privileges or subject to practice business policies. Updates to the product file are typically managed by the local IT tech support staff at athenaPractice (Centricity) EHR practices.

If you have further technical questions, consult your internal or external EHR support resources.

Adding a new product to a custom list

- Open the **New Medication** window
- Select the appropriate **Custom List** from the dropdown

New Medication

Name:
Birth:
Age:
Sex:
Height:
Weight:
BSA:

Insurance:

Rx Eligibility: Pending

Allrgs (0) Meds (9) Probs (4)

No known active allergies or adverse reactions

Find Medication

Custom List: Internal Medicine

Formulary: <None>

Define Medication

Medication: Product X

Instructions:
Comments:

Start Date: Stop Date:
Duration: Days Weeks Months

Prescription

Quantity: Refills: Brand Medically Necessary Print Pt. Handout

Pharmacy: Authorized By:
Prescribing Method: State:
Note to Pharmacy:

Add to custom list: Drug Instructions/Duration Qty/Refills

* indicates the calculated values of weight or height.

Manually adding a new GSK product to athenaPractice (Centricity) EHR



- In the **Define Medication** window, type the name and strength of the product to be added, ie Product X
- Fill out the appropriate information (ie, Quantity, Refills, etc) in the **Prescription** section
- Select the **Brand Medically Necessary** checkbox to ensure the medication is dispensed as written

The screenshot shows the 'Define Medication' and 'Prescription' sections of the EHR interface. The 'Define Medication' section includes fields for Medication (Product X), Instructions (Administer as directed), Comments, Start Date, Stop Date, Duration, and radio buttons for Days, Weeks, and Months. There are buttons for 'Dosing Calculator' and 'Monograph'. The 'Prescription' section includes fields for Quantity, Refills, Brand Medically Necessary (checked), Print Pt. Handout, Pharmacy (with a 'Select...' button), Authorized By, Prescribing Method (Historical), State, and Note to Pharmacy.

- In the **Add to Custom List** section, check the **Drug**, **Instructions/Duration**, and **Qty/Refills** (optional) checkboxes

Add to custom list:

Drug Instructions/Duration Qty/Refills

* indicates the calculated values of weight or height.

- Click **Save and Continue**
- After the new product is manually added to the **Custom List**, it is available for selection in the **Custom List medications** search

All trademarks are the property of their respective owners.



©2020 GSK or licensor.
August 2020
Produced in USA.