

Vaccine administration and documentation

Recording within athenaPractice (Centricity) EHR as part of a complete patient record

More than a regulatory legal requirement, the documentation of vaccine administration helps ensure a complete and informative patient record, particularly when shared across a practice or health system. An up-to-date and accurate vaccination history ensures that a provider understands the appropriate vaccinations a patient needs, according to the Centers for Disease Control and Prevention (CDC) recommendations.

Benefits of documentation

Information such as manufacturer name, vaccine NDC, lot number, expiration date, site of administration, or if vaccination was refused, is required to be recorded by the provider in the patient record and reported to the state immunization registry. Recording the vaccine administration information allows all vaccines a patient has received to be tracked in the future. It also keeps the patient's record up-to-date to ensure appropriate vaccination according to CDC guidelines (especially for vaccines with multiple doses in a series).

Considerations:

- Generally, only one vaccine NDC, lot number, and expiration date can be recorded for each administered vaccine. For multi-component vaccines, the provider can choose to record the information from the vaccine outer package
- The Immunization Properties template in athenaPractice (Centricity) EHR contains fields where the required information can be recorded

If you have further technical questions, consult your internal or external EHR support resources.

This guide provides a high-level overview of how to properly record vaccine administration within athenaPractice (Centricity) EHR. This overview is designed to provide guidance for you, your practice's EHR champion, or IT staff.

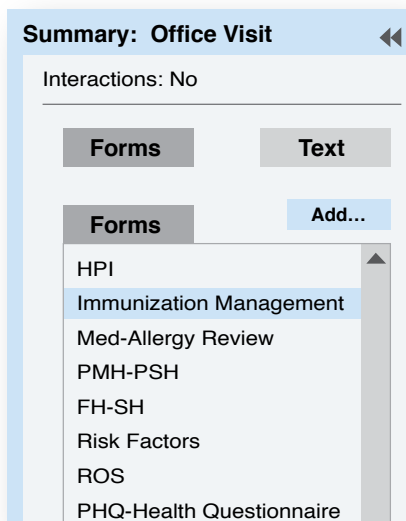
Please note that this guide was created based upon athenaPractice (Centricity) EHR version 18. Screens and features may change as new software versions are released.

This guide is for informational purposes only and is not intended to replace detailed instructions provided to you by your internal or external EHR support resources. The information in this guide is subject to change without notice. GSK makes no claims or warranties about the applicability or appropriateness of this information.

Recording administration of multiple vial vaccines

When a provider orders an immunization for a patient, the order typically goes to a nurse for administration. Some vaccines are supplied in two vials which must be combined to complete the immunization.

- Click on **Immunization Management** in the **Forms** section to display the **Immunization Management** form
- In the **Immunizations Management** form, make a selection from the **Custom List** dropdown to display the appropriate list of immunizations you want to access



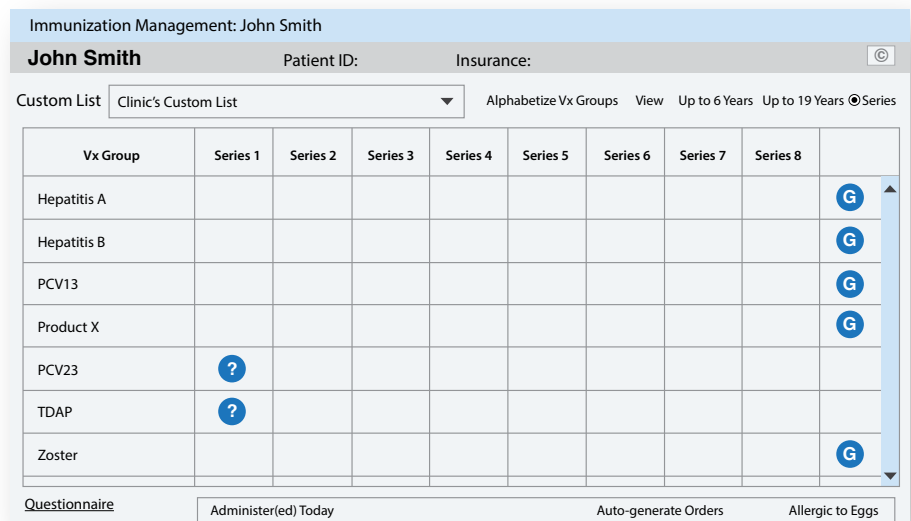
Summary: Office Visit

Interactions: No

Forms Text

Forms Add...

- HPI
- Immunization Management
- Med-Allergy Review
- PMH-PSH
- FH-SH
- Risk Factors
- ROS
- PHQ-Health Questionnaire



Immunization Management: John Smith

John Smith Patient ID: Insurance:

Custom List Clinic's Custom List Alphabetize Vx Groups View Up to 6 Years Up to 19 Years Series

Vx Group	Series 1	Series 2	Series 3	Series 4	Series 5	Series 6	Series 7	Series 8	
Hepatitis A									G
Hepatitis B									G
PCV13									G
Product X									G
PCV23	?								
TDAP	?								
Zoster									G

Questionnaire Administer(ed) Today Auto-generate Orders Allergic to Eggs

- Click the **G icon** (G) to start the documentation of a vaccine

Recording administration in athenaPractice (Centricity) EHR



- The **Administer Vaccine** window displays
- Select **Given** if the vaccine is being administered or **Not Given** if the patient declines
- Check **Historical** to enter information from a past encounter
- Fill out appropriate information related to the vaccine. Note that fields with * are required
- Lot #, Exp. Date, Site, Route, Amt. Given, and Units will default for the vaccine if they have been set up in the **Administration** settings
- If there is a second vial that needs to be combined with the first vial prior to administration, the second vial lot # can be recorded in **Comments** section
- Click **Done** to save the record
- Note: with only one field for Lot #, the best practice for vaccines with two vials, is to record the Lot # of the antigen component, and not the second vial, which can be a diluent, adjuvant, or an additional antigen
- If desired, for a multi-component vaccine, the accompanying vial (diluent, adjuvant, additional antigen) may be documented in the **Comments** section. Please note, documenting the accompanying vial is optional and not required

Administer Vaccine

Given Not Given

Historical

Physician Counseled

VIS Date VIS Given

VFC Eligibility Funding Source

Vaccine *Series

Manufacturer NDC

Enable Lot Mgmt LM *Lot # *Exp. Date

*Site *Route

*Amt. Given Amt. Waste *Units

*Administered by

*Date Approx to Day Month Year

*Time

Comments

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